

# Call to the Bar: Applying for the first time 2026-27



## 1. Read the Call to the Bar Application Guidelines: [CLICK HERE](#)

## 2. Start Online Application: [CLICK HERE FOR PORTAL](#)

(See pages 3-5 of application guidelines for more information)

## 3. Criminal Record Check Request

(See page 5 of application guidelines for more information)

This must be requested via the application portal and not obtained separately.

Once you have made the request, you will receive an automated email from the portal letting you know that DDC will contact you directly with further instructions. **Please keep an eye on your junk/ spam inbox.**

Continue your Call application while waiting to hear back from DDC.

## 4. Master of the Bench Interview

(See pages 6-7 of application guidelines for more information)

- a) **Request** an interview via the portal, then **pause** your application until you receive details of your interview.

**Already know a Bencher?** You still need to pause your application until you have your interview. Ensure that your Bencher has a signed copy of your [Call Declaration form](#), updated CV and [blank interview form](#) before the interview.

- b) **Interview information** will be sent to you by the Education Engagement Co-Ordinator if you have requested an interview. There is nothing to prepare in advance of your interview!

- c) **Upload** the signed form from your Bencher after the interview to the portal.

No signed Master of the Bench form = incomplete Call application, which **will not** be processed.

## 5. Complete Application

Fill in any missing information and ensure you **save each page before moving on!**

## 6. Pay Call Fee and Submit Application

Please ensure you pay your £98.50 before you submit the application.

### Have a Duke of Edinburgh Scholarship?

Just select the year you were awarded this by the Inn for further instructions.

## 7. Application Processed

We aim to process all applications within 14 working days and give you a provisional place on a ceremony subject to meeting the necessary requirements within 2 weeks of your intended Call ceremony.

Spaces are confirmed **approx. 10 days before the Call ceremony.**